



Application for a scholarship

Law & Management

«Wissen schafft
Wirkung»

1. PERSONAL INFORMATION

Surname	Nationality
First name	Date of Birth
Academic titel	Phone
Street/No.	Mobile
Postcode/ City	E-mail
Country	

2. COMPANY DETAILS

Company	Number of employees
Street/No.	E-mail
Postcode/ City	Phone
Country	Homepage

3. APPLICATION FOR THE FOLLOWING COURSE

Executive Education in Law & Management

4. TERMS AND CONDITIONS

I herewith apply for a scholarship to attend the executive education course mentioned in para. 3 and confirm the following terms and conditions:

- I am an employee and have to pay the entire course fee myself. However, my financial situation does not enable me to do so.
- The scholarship in the maximum amount of CHF 10'000 serves to reduce the course costs. Any other costs in connection with the course, such as transport, accommodation and board, will be paid by myself.
- The granting of a scholarship will not entitle me to any other reductions of the course fee. The granting of any additional discounts (such as Alumni, association) is precluded.
- The number of scholarships is limited. The allocation will be made after receipt of the complete application.
- Only such applicants as completely satisfy the admission conditions are entitled to a scholarship.
- Applications for scholarships must be submitted by no later than one month before the start of the first module. They will only be processed if they have been submitted complete and with all the enclosures.
- The decision concerning the granting of a scholarship will solely be made by the Directors of the Law & Management course of the ES-HSG. The decision about the allocation will be made after receipt of the application. Applicants are not entitled to be granted a scholarship. They are not entitled to be given the reasons for the rejection of their application. The decision will not be appealable.
- Applicants are not entitled to be paid the scholarship in cash. Payments will be set off pro rata against the due instalments. If the participant withdraws from the course prematurely, the reclaiming of reductions that have already been paid will be reserved.

The following enclosures have to be appended to this application:

- ☐ Binding registration for the executive education course, including all the documents. If the applicant only registers subject to being granted a scholarship, this will have to be stated expressly below. If the application for a scholarship is rejected, the registration will automatically become void.
- ☐ CV, degree certificates and diplomas, as a reference (complete dossier).
- ☐ Letter of motivation which includes information about the present professional situation, the relevance of the envisaged executive education course for the applicant's own professional future, as well as the reasons why the University of St.Gallen should grant a scholarship.
- ☐ Confirmation by the employer that he/she will not pay towards the executive education course (except possible paid leave).
- ☐ Further enclosures:

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City/Date

Signature

Please send the registration form to:

Universität St.Gallen

Executive School (ES-HSG)
Tanja Widemann
Holzstrasse 15
9010 St.Gallen, Schweiz

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